

**CEA - HOW, SCI  
PRUDENT RESERVE REPORT  
AS OF DECEMBER 31, 2017**

12/31/2017

OPERATING FUNDS AVAILABLE	10,843.40
MONEY OWE (Sales Tax)	(109.60)
MONEY ACCRUED & RESERVED	(608.49)
Current Prudent Reserve	<u>10,125.31</u>
*Target Prudent Reserve for 2016	<u>7,588.50</u> *
Shortfall / Surplus	2,536.81
RESTRICTED ACCOUNT FOR WSO AND AREA 1	1,415.78
MONEY OWE TO WSO	(849.47)
MONEY OWE TO AREA ONE	(566.31)
	<u>0.00</u>
RESTRICTED SPECIAL EVENTS ACCOUNT	2,000.00
SPECIAL EVENTS ACCRUED	0.00
	<u>2,000.00</u>

\*Our goal is to have 6 months operating expenses, based on the formula of AA.

**CEA - HOW, SCI  
PROFIT AND LOSS REPORT  
AS OF DECEMBER 31, 2017**

	ACTUAL	BUDGET
	Jan '17 - Dec '17	2017
<b>Net Income</b>		
400 - Contributions	8,644.35	10,000.00
401 - One Time Special Donation	0.00	0.00
402 - Literature	1,388.77	975.00
422 - Misc Fund Raiser (Workshops, Etc.)	354.00	200.00
426 - Interest	2.21	0.00
450 - B-Day Party	0.00	1,500.00
460 - Spring Retreat	359.71	1,500.00
475 - Hisp Committee Anniversary	604.10	1,500.00
<b>Total Net Income</b>	<u>11,353.14</u>	<u>15,675.00</u>
<b>Expense</b>		
520 - Literature Shipping	34.65	300.00
604 - Office Supplies/IG Mtg copies	582.71	650.00
606 - Telephone	166.15	155.00
611 - Bank Charges & NSF Checks	0.00	20.00
612 - Company Insurance	500.00	500.00
614 - Legal/Accounting Fees	20.00	50.00
616 - Postage & PO Box Rent	112.00	102.00
626 - In Reach Out Reach Exp.	85.70	2,000.00
627 - Literature Credit for Meetings	1,747.58	3,300.00
675 - Out Side Services	11,400.00	11,400.00
<b>Total Expense</b>	<u>14,648.79</u>	<u>18,477.00</u>
<b>Net Proceeds (Loss)</b>	<u><b>(3,295.65)</b></u>	<u><b>(2,802.00)</b></u>